

Frances M. Ozur Cole

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Education

University of Southern California, Los Angeles, CA

M.A., Art History, specialization in Museum Studies, August 2001

University of Arizona, Tucson, AZ

B.A., Art History, Graphic Design, Judaic Studies, May 1998

Weber State University, Ogden, UT

Visual Communications Major, Graphic Design Emphasis, Art History Minor, 1993-1995

University of Maryland, University College, College Park, MD

Post-graduate work in Computer Science, 1983-1987

University of Maryland, College Park, MD

B.S., Electrical Engineering, May 1981

Employment History

Graphic Designer, Freelance, Frances Ozur Designs, 1998-present

On-line professional portfolio: www.francesozur.com

Design, create and produce unique print projects [catalogs, text books, advertisements, invitations, brochures, newsletters, newspapers, press kits, posters and business forms], logos/branding, websites, exhibition design, illustration and more. Clients include The University of Arizona, Tucson, AZ; University of Southern California, Los Angeles, CA; Skirball Cultural Center, Los Angeles, CA; Los Angeles Jewish AIDS Services/Project Chicken Soup, Los Angeles, CA; Greenbelt Arts Center, Greenbelt, MD; Nashuva, Los Angeles, CA; With Song, Santa Clarita, CA; CreoNovo Productions, Los Angeles, CA; Cole Financial Planning, Los Angeles, CA; The Poster Warehouse, Tucson, AZ; Framed to Perfection, Tucson, AZ; Paradigm Productions, Arlington, VA; The Weinstein Group, Long Island, NY; International Museum Institute, Los Angeles, CA and Mexico; Bruce Shutan Freelance Writer, Los Angeles, CA; Creative Content, LLC, Albuquerque, NM; the jonzes, Encinitas, CA; Dominic R Domingo, Los Angeles, CA; Jewish Family Services, Albuquerque, NM; Congregation Albert Sisterhood, Albuquerque, NM.

Curatorial Assistant, Skirball Cultural Center, Los Angeles, CA, 2002-2009

Curate exhibitions for on-site Ruby Gallery. Provide curatorial support for Sr. Curators; develop temporary exhibition databases, coordinate information regarding objects, research exhibition themes and individual objects; research lenders, locate objects and secure exhibition loans; develop exhibition checklists; generate and track exhibition loans; coordinate photography, text and caption information for exhibition catalogues; prepare didactic text for labels, panels, press releases and museum guides; research proposed acquisitions; development of the exhibition design; research and secure rights for photo reproduction; prepare background materials for docents and participate in docent training. Assist with curatorial correspondence. Manage updates for museum permanent collection database.

Database Designer/Administrator, Museum of Contemporary Art, Los Angeles, CA, 2000-2002

Design, implement and maintain museum-wide Microsoft Access databases used for exhibition planning - specifically artwork/lender/artist tracking, generation of loan forms, exhibition checklists, object labels and other reports as needed; train museum personnel in use of database; technical advisor for museum exhibition planning committee and Getty Grant Program Electronic Cataloguing Initiative for permanent-collection; generate and maintain department specific databases: Board of Trustees, Communications, Education, Curatorial and Information Systems.

Designer, Arizona Daily Wildcat, Tucson, AZ, 1998

Production Artist, Sun Tran, Tucson, AZ, 1997

Museum Intern, University of Arizona Museum of Art, Tucson, AZ, 1996

Computer Specialist, Graphic Designer, Sales Associate, The Poster Warehouse, Tucson, AZ, 1995-1998

Sr. Engineer Systems Analyst, Loral Aerosys, Seabrook, MD, 1992-1993

Sr. Systems Engineer, CAE-Link Corporation, Hill AFB, UT; Edwards AFB, CA, 1987-1992

Systems Engineer, Sperry Corporation, Reston, VA, 1985-1987

Field Service Engineer, Singer Link, White Oak, MD, 1980-1985

Computer Skills

Hardware Platforms: Mac, PC

Adobe Creative Suite Programs: Photoshop, Illustrator, In-Design, Dreamweaver, Flash, Fireworks, Acrobat

Microsoft Office: Word, Excel, Access, PowerPoint, Outlook, Project

Desktop Publishing Software: Quark XPress, Adobe In-Design, PageMaker

Database Software: FileMaker, Microsoft Access, SQL

Other: HTML, CSS

Exhibition Design

Voices for Justice: 200 Years of Latino Newspapers in the United States, University of Southern California, 2009, Panel exhibition curated by Felix F. Gutierrez, Ph.D., Professor of Journalism at the USC Annenberg School for Communication.

Publications

“When You Come to a Fork in the Road, Take It,” *From There To Here: Stories of Adjustment to Spinal Cord Injury*, edited by Gary Karp and Stanley D. Klein Ph.D., New Mobility Magazine, February 2004.

“Early Masters of Illusion,” *Lost & Found: Rediscovering Early Photographic Processes*, exhibition catalogue, USC Fisher Gallery, 2001